

Our 'Lettings' services at a glance

	BRONZE Tenant Introduction	SILVER Rent Collection	GOLD Full Management
Market Appraisal & Agree Rental Value	✓	✓	✓
Advise on works required & compliance with legal obligations	✓	✓	✓
Marketing & advertising your property	✓	✓	✓
Carry out accompanied viewings	✓	✓	✓
Find tenants & negotiate tenancy terms	✓	✓	✓
Tenant Referencing & Right to Rent Checks	✓	✓	✓
Tenancy Agreement Preparation	✓	✓	✓
Collection of Initial Month's Rent & Security Deposit	✓	✓	✓
Register Security Deposit	✓	✓	✓
Advise on non-resident tax status & HMRC (if relevant)	✓	✓	✓
Schedule of condition / inventory	✓	✓	✓
Demand, collect & remit the monthly rent		✓	✓
Pursue non-payment of rent & provide advice on rent arrears actions		✓	✓
Option to take out rent protection insurance		✓	✓
Property management team			✓
Point of contact for landlord			✓
Point of contact for your tenant			✓
Notifying utility providers of change of occupant			✓
Property routine visits (2 per annum) & provide report			✓
Arrange routine repairs & instruct approved contractors			✓
Arrange renewal of required safety checks			✓
Hold keys throughout tenancy term			✓
Security Deposit dilapidation negotiations			✓